

Rittman Schools
2017-2018 School Year
Pay Date Schedule

Pay Date	Pay Periods	Weeks
Friday, July 7	06/11/2017-06/24/2017	2
Friday, July 21	06/25/2017-07/08/2017	2
Monday, August 7	07/09/2017-07/22/2017	2
Tuesday, August 22	07/23/2017-08/05/2017	2
Thursday, September 7 First Pay 2017-2018 School Year	08/06/2017-08/26/2017	3
Friday, September 22	08/27/2017-09/09/2017	2
Friday, October 6	09/10/2017-09/23/2017	2
Friday, October 20	09/24/2017-10/07/2017	2
Tuesday , November 7	10/08/2017-10/21/2017	2
Wednesday, November 22	10/22/2017-11/04/2017	2
Thursday, December 7	11/05/2017-11/18/2017	2
Friday, December 22	11/19/2017-12/09/2017	3
Friday, January 5	12/10/2017-12/23/2017	2
Monday, January 22	12/24/2017-01/06/2018	2
Wednesday, February 7	01/07/2018-01/20/2018	2
Thursday, February 22	01/21/2018-02/03/2018	2
Wednesday, March 7	02/04/2018-02/17/2018	2
Thursday, March 22	02/18/2018-03/03/2018	2
Friday, April 6	03/04/2018-03/17/2018	2
Friday, April 20	03/18/2018-04/07/2018	3
Monday, May 7	04/08/2018-04/21/2018	2
Tuesday, May 22	04/22/2018-05/05/2018	2
Thursday, June 7	05/06/2018-05/19/2018	2
Friday, June 22	05/20/2018-06/09/2018	3
Friday, July 6	06/10/2018-06/23/2018	2
Friday, July 20	06/24/2018-07/07/2018	2
Tuesday, August 7	07/08/2018-07/21/2018	2
Wednesday, August 22	07/22/2018-08/04/2018	2

EMPOWER ELECTRONIC TIMESHEET MUST BE COMPLETED BY MIDNIGHT EACH SATURDAY.

For each PAY PERIOD, please collect **PAYROLL RELATED FORMS & CERTIFIED SUB SIGN IN SHEETS** - send to Payroll Department no later than (1) one day after end of each PAY PERIOD.

Thank you – Payroll Department