

# Rittman Elementary School

131 N. Metzger Avenue Rittman, Ohio 44270 Phone: 330-927-7460 Fax: 330-927-7465

Principal: Shawna DeVoe

Secretary: Danielle Posten



February 1, 2024

Dear Kindergarten Parent/Guardian:

Please complete the questionnaire on our website, [www.rittman.k12.oh.us/es](http://www.rittman.k12.oh.us/es), titled Kindergarten Registration 2024. From this information we will set up a Final Forms account so that you can start the process of Registration. Please have the Final Forms completed before March 28<sup>th</sup>.

In addition to Final Forms, we need the forms below brought into the school or uploaded into Final Forms before March 28<sup>th</sup>, 2024:

- 1) Certified Birth Certificate
- 2) Current Immunization Records
- 3) Proof of Residency (copy of utility bill, lease agreement, etc.)
- 4) Legal Custody documents (if applicable)

Once Final Forms are complete and we have all of the required documents, we will set up an appointment for August 12<sup>th</sup> for Kindergarten Screening.

If you have any additional questions, please feel free to call the office at (330) 927-7460.

Thank you,

*Danielle Posten*

Secretary

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