

RITTMAN EXEMPTED  
VILLAGE SCHOOLS  
100 Saurer Street  
Rittman, OH 44270



#### ADMINISTRATION

James J. Ritchie  
Superintendent  
330.927.7401

Mark Dickerhoof  
Treasurer  
330.927.7415

Rick Campbell  
Director of Operations  
330.927.7401

#### BOARD MEMBERS

Doug Stuart  
Dave Plahuta  
Abby Avery  
Andrew Baillis  
Craig Beltz

December 18, 2020

Dear School Community,

Rittman Exempted Village School District is committed to the safety and health of our students and staff. We are informing you that we have recently received information about a case of COVID-19 in the 9th grade and 11th grade. Cleaning and disinfecting of the exposed locations are on-going. Rittman High School will remain open at this time. We are working closely with the Wayne County Health Department and anyone identified as a close contact will be notified by the health department as a part of a COVID-19 investigation.

#### How You Can Help

- Be proactive about reducing the number of interactions that students and staff have with one another by practicing social distancing (staying at least 6 feet apart) to limit the spread of COVID-19. In addition to physical distancing, these important tools help to prevent the spread of COVID-19:
- Stay home when you are sick.
- Wear a mask or face covering while in public places or if people who don't live with you must visit your home.
- Avoid unnecessary gatherings with people who don't live in your home.
- Avoid sharing food, drinks, or utensils.
- Wash your hands often with soap and water for at least 20 seconds. Sing the Happy Birthday song twice to help know when it has been 20 seconds. If soap and water are not available, use alcohol-based hand sanitizers that contain at least 60% alcohol.
- Cover your coughs and sneezes with a tissue, and then dispose of the tissue and wash your hands immediately. If you do not have a tissue, use your sleeve, not your hands, to cover coughs and sneezes. If you are experiencing cough or congestion, consider staying home and seeking medical care.
- Regularly clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipes. The Centers for Disease Control and Prevention recommends cleaning of frequently touched surfaces with household cleaners and EPA-registered disinfectants that are appropriate for the surface, following label instructions. A simple bleach solution may also be utilized.

For answers to your COVID-19 questions, call 1-833-4-ASK-ODH (1-833-427-5634) or visit [coronavirus.ohio.gov](https://coronavirus.ohio.gov). Your mental health is just as important as your physical health. If you or a loved one are experiencing anxiety related to the coronavirus pandemic, help is available 24 hours a day, seven days a week. Call the COVID-19 CareLine at 1-800-720-9616.

Sincerely,

*Rittman Administrative Team*



**COVID-19 Symptoms**  
**Help prevent the spread of Covid-19**

*You may have COVID-19 if you have:*

- Fever or chills
- A cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Sore throat
- Loss of taste or smell
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Symptoms may be mild or severe and may appear two to 14 days after exposure to the virus.

 **MIKE DEWINE**  
GOVERNOR OF OHIO

 **Ohio** | Department of Health

[coronavirus.ohio.gov](https://coronavirus.ohio.gov)