

RECORD OF PROCEEDINGS

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Minutes of

Rittman Board of Education

Meeting

Held on: January 10, 2017

The Rittman Board of Education met January 10, 2017, in the Professional Development (#117) of Heritage Hall. Mr. Hartzler called the meeting to order at 7:00 p.m. Mr. Hartzler, Mr. Stuart, Mrs. Wolfe, Mr. Plahuta and Mr. Marquart were present.

ORGANIZATIONAL MEETING

Mr. Plahuta nominated Mr. Stuart for President of the Board of Education for 2017. Mr. Plahuta made the motion seconded by Mrs. Wolfe.

VOTE: Ayes: Mr. Plahuta, Mr. Marquart, Mr. Hartzler, and Mrs. Wolfe while Mr. Stuart abstained.

The motion carried with 4 ayes - 0 - 1 abstention.

#01-2017
President

Mr. Stuart completed the Oath of Office as President of the Board of Education.

Mr. Marquart nominated Mr. Hartzler as Vice President of the Board of Education for 2017. Mr. Marquart made the motion seconded by Mrs. Wolfe.

VOTE: Ayes: Mr. Plahuta, Mr. Marquart, Mrs. Wolfe, and Mr. Stuart while Mr. Hartzler abstained.

The motion carried with 4 ayes - 0 - 1 abstention.

#02-2017
Vice-President

Mr. Hartzler completed the Oath of Office as Vice President of the Board of Education.

Mr. Stuart made the following appointments:

Mr. Marquart was appointed as Legislative Liaison for 2017. Mr. Marquart will serve as the legislative contact for the Board of Education with OSBA.

Mrs. Wolfe was appointed as Student Achievement Liaison for 2017. Mrs. Wolfe will serve as a member of OSBA's Student Achievement Initiative.

Mr. Plahuta was appointed as Rittman Recreation Liaison for 2017. Mr. Plahuta will serve as the Rittman Board contact on the Rittman Recreation Center Board.

Established regular monthly meetings for 2016:

Monthly meeting for 2017 will be held on the third Tuesday of each month in the Rittman Board Office, Heritage Hall, 100 Saurer Street, at 6:30 p.m. With the exception of June, July and August meetings which will be held at 7:00 a.m.

Held on: January 10, 2017

Mr. Marquart made the motion seconded by Mr. Hartzler for the Board of Education to authorize and establish at its organizational meeting a service fund. This fund pays for board training, travel, non-Rittman board meetings and other obligations. This must be done at this time even though the accounts (001-2310-431 and 434) are established and appropriated in the annual appropriations resolution. We recommend that the Board of Education establish a service fund as provided in O.R.C. 3315.15 with the maximum appropriation not to exceed \$7,500.

#03-2017
Service Fund

VOTE: Ayes: Mr. Plahuta, Mr. Marquart, Mr. Stuart, Mr. Hartzler and Mrs. Wolfe
The motion carried with a 5-0 vote.

Mr. Plahuta made the motion seconded by Mrs. Wolfe to approve the Annual Authorizations of the Treasurer:

#04-2017
Annual
Authorizations
Treasurer

- A. Advances on tax collections from the county auditor as they are available or the maximum amount available and appropriate these funds.
- B. Pay all bills as they come due, with such payments to be approved by the Board of Education at its next regular meeting.
- C. Making investments within the limits provided in law and regulations.
- D. Pay "in lieu of" payments or mileage for approved student transportation instead of providing bus service, with any approved "in lieu of" situations to be reviewed and approved by the Board of Education at its next regular meeting.
- E. Resolution authorizing reduction in force (see attachment).

VOTE: Ayes: Mr. Plahuta, Mr. Marquart, Mr. Stuart, Mr. Hartzler and Mrs. Wolfe
The motion carried with a 5-0 vote.

Mr. Plahuta made the motion seconded by Mrs. Wolfe to approve the Annual Authorizations of the Superintendent:

#05-2017
Annual
Authorizations
Superintendent

- A. Attendance at professional meetings within the limits of the amount approved in the annual appropriations resolution.
- B. Travel for the purpose of conducting school district business and to attend professional meetings and to be reimbursed for all appropriate and reasonable expenses within the approved appropriations.
- C. Employ personnel as needed subject to confirmation by the Board of Education at its first regular meeting after the temporary employee's criminal records check is received and the temporary employee is confirmed employable.
- D. File applications for federal and state or other available grants.

VOTE: Ayes: Mr. Plahuta, Mr. Marquart, Mr. Stuart, Mr. Hartzler and Mrs. Wolfe
The motion carried with a 5-0 vote.

TAX BUDGET MEETING

Mr. Stuart made the motion seconded by Mrs. Wolfe to approve the Tax Budget for the 2015-2016 school year. Public hearing was held.

#06-2017
Tax Budget

VOTE: Ayes: Mr. Plahuta, Mr. Marquart, Mr. Stuart, Mr. Hartzler and Mrs. Wolfe.
The motion carried with a 5-0 vote.

Held on: January 10, 2017

REGULAR BOARD OF EDUCATION MEETING

Mrs. Wolfe made the motion seconded by Mr. Marquart to approve the Minutes from the November 11, 2016 regular board meeting.

#07-2017
Minutes

VOTE: Ayes: Mr. Plahuta, Mr. Marquart, Mr. Stuart, Mr. Hartzler and Mrs. Wolfe. The motion carried with a 5-0 vote.

Hearing of public committees, delegations and individuals. - Mr. Ritchie recognized the Board Members for their dedication and service as part of the Board Member Appreciation Month.

Mr. Plahuta made the motion seconded by Mr. Stuart to approve the Consent Agenda of the Treasurer as follows:

#08-2017
Consent
Agenda
Treasurer

- A. Approved the November and December Financial Reports. (See Doc Book.)
- B. Approved establishing the gas mileage reimbursement costs at .53.5 cents a mile, beginning January 1, 2017. The standard is set by the Internal Revenue Service.
- C. Approved the Board Policy Updates listed below. The majority of the policy updates are necessitated by changes in State and Federal laws. (See Doc Book.)

Policy

| | |
|----------|---|
| AC | Nondiscrimination |
| ACA | Recoded as ACAA |
| ACAA | Nondiscrimination on the Basis of Sex |
| GBK | No Tobacco Use on District Property by Staff |
| IGD | Cocurricular and Extracurricular Activities |
| IGDJ | Interscholastic Athletics |
| IIBH | District websites |
| JEC | School Admissions |
| JECAA | Admission of Homeless Students |
| JFCF | Hazing and Bullying |
| JFCG | Tobacco Use by Students |
| JFG | Interrogations and Searches |
| JHCB | Immunizations |
| JO | Student Records |
| KBC | No Tobacco Use on District Property |
| JHCD-R-4 | Epinephrine Auto Injectors: Maintenance and Use |

- D. Approved the resolution for travel related official duties while serving OSBA to Doug Stuart for the 2018 calendar year.

Held on: January 10, 2017

E. Approved the Agreement between Orrville City School District and Rittman Exempted Village School District and Tri County Educational Service Center and Southeast Local School District to employ the same individual as the Superintendent of each School District. The parties agree that the term of this contract shall be from August 1, 2017 through July 31, 2020.

F. Approved the following donations:

| | | |
|-----------|--------------------|--|
| \$2500.00 | Anonymous | for Christmas Baskets |
| \$4000.00 | Dr. Michael Bianco | for Grand Piano / Music Dept. |
| \$1500.00 | | for Scoreboard |
| \$1442.50 | Anonymous (2) | pay off Student lunch balances for District |
| \$ 20.00 | | for Choir |
| \$ 15.00 | | for Science Olympiad |
| \$ 50.00 | | for Drama |
| \$ 40.00 | | for Drama |

VOTE: Ayes: Mr. Plahuta, Mr. Marquart, Mr. Stuart, Mr. Hartzler and Mrs. Wolfe. The motion carried with a 5-0 vote.

Mrs. Wolfe made the motion seconded by Mr. Marquart to approve the Consent Agenda of the Superintendent as follows:

#09-2017
Consent
Agenda of
Superintendent

A. Approved the 2017-2018 calendar.

B. Approved the adoption of the following resolutions:

The National Association for Music Education and the Ohio Music Education Association has designated March 2017 as Music in Our Schools Month, focusing on the theme *"Music Inspires"*.

Also Youth Art Month, sponsored by the Ohio Art Education Association. The 2017 Youth Art Month theme is *"United through Art"*.

C. Approved that we authorize the development and implementation of an Epi-Pen (Epinephrine Auto-injector) program in accordance with O.R.C. 3313.7110.

D. Approved Jill Smith and Brad Gasser for Home Instruction for maximum of five hours per week.

E. Approved the OSBA Annual Membership Dues for the 2017 calendar year.

F. Approved the OSBS Legal Assistance Fund Consultant Service for the 2017 calendar year.

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Meeting

Held on: January 10, 2017

- G. Approved the letter of resignation for the purpose of retirement from Randy Turner, effective February 6, 2017.
- H. Approved employment of Margaret Reed, Classified for the 2016-2017 school year, pending proper documentation, effective January 4, 2017.
- I. Approved Ashley Carpenter for a leave of absence effective January 17, 2017 thru June 1, 2017.
- J. Approved the employment of the following Classified Substitutes for the 2016-2017 school year, pending proper documentation.

| | |
|------------------|----------------|
| Jeannette Shaub, | Transportation |
| Natalie Bauman | Aide |

- K. Approved Cory Williams as volunteer with the baseball program for the 2016-2017 school year, pending proper documentation.
- L. Approved the following supplemental contracts for the 2016-2017 school year, pending proper documentation:

| | |
|-----------------|----------------------------|
| Chad Milosevich | Varsity Baseball Assistant |
| Dustin Shreve | JV Baseball (1/2 stipend) |
| Vince Licursi | JV Baseball (1/2 stipend) |
| Amanda Macenko | Softball |

Mr. Stuart will serve as on the Small School District Advisory Network for 2017 for the Board of Education with OSBA.

Rittman Recreation Center Update: Mr. Plahuta stated nothing to report at this time.

Career Center Updates: Mr. Stuart updated on the Career Center events.

Legislative Liaison Update: Mr. Marquart stated nothing to report at this time.

Mrs. Wolfe made the motion seconded by Mr. Plahuta to adjourn until the next regular scheduled meeting on February 21, 2017.

VOTE: Ayes: Plahuta, Mr. Hartzler, Mrs. Wolfe, Mr. Stuart, and Mr. Marquart were present. The motion was carried with a 5-0 vote.

#10-2017
Adjourn

Board President

Treasurer