

**RECORD OF PROCEEDINGS**

Minutes of

Rittman Board of Education

Meeting

Held on: January 9, 2024

The Rittman Board of Education met January 9, 2024, in the Professional Development (#117) of Heritage Hall. Mr. Stuart called the meeting to order at 5:30 p.m. Mr. Stuart, Mr. Baillis, Mrs. Avery, Mrs. Busic and Mr. Beltz were present.

Oath of Office for Elected Members was given by Treasurer to:  
Renee Busic and Doug Stuart

**ORGANIZATIONAL MEETING****#01-2024**  
President

Mr. Beltz nominated Mr. Stuart for President of the Board of Education for 2024, the motion seconded by Mr. Baillis.

**VOTE: Ayes:** Mrs. Avery, Mrs. Busic, Mr. Beltz and Mr. Baillis

**Abstained:** Mr. Stuart

The motion carried with 4 - 0 - 1 vote.

**#02-2024**  
Vice-President

Mr. Beltz nominated Mrs. Avery as Vice President of the Board of Education for 2024, the motion seconded by Mr. Baillis.

**VOTE: Ayes:** Mr. Stuart, Mrs. Busic, Mr. Baillis, and Mr. Beltz

**Abstained:** Mrs. Avery

The motion carried with 4 - 0 - 1 vote.

Mr. Stuart was appointed as Legislative Liaison for 2024. Mr. Stuart will serve as the legislative contact for the Board of Education with OSBA.

Mrs. Avery was appointed as Student Achievement Liaison for 2024. Mrs. Avery will serve as a member of OSBA's Student Achievement Initiative.

Mr. Beltz was appointed as Rittman Recreation Liaison for 2024. Mr. Beltz will serve as the Rittman Board contact on the Rittman Recreation Center Board.

Mr. Stuart was appointed as Career Center Liaison for a three-year term thru December 31, 2026. Mr. Stuart will serve as the Career Center contact for the Board of Education.

Mr. Stuart was appointed as representative to Small School District Advisory Network Liaison with OSBA for 2024.

**#03-2024**  
Travel Duties  
OSBA

Mr. Beltz made the motion, seconded by Mr. Stuart to approve travel-related official duties while serving OSBA to Mr. Stuart for the 2024 calendar year.

**VOTE: Ayes:** Mrs. Avery, Mrs. Busic, Mr. Beltz and Mr. Baillis

The motion carried with 5 - 0 vote.

**Established regular monthly meetings for 2024:**

Mr. Baillis made the motion seconded by Mrs. Avery to hold the regular monthly meetings for 2024 on the second Wednesday of each month in the Rittman Board Office, Heritage Hall, 100 Saurer Street, at 5:30 p.m. (See Doc book.)

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mrs. Busic, Mr. Baillis, and Mrs. Avery

The motion carried with a 5-0 vote.

**#04-2024**  
Regular  
Monthly Mtgs

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Mrs. Avery made the motion seconded by Mr. Baillis for the Board of Education to authorize and establish at its organizational meeting a service fund. This fund pays for board training, travel, non-Rittman board meetings and other obligations. This must be done at this time even though the accounts (001-2310-431 and 434) are established and appropriated in the annual appropriations resolution. We recommend that the Board of Education establish a service fund as provided in O.R.C. 3315.15 with the maximum appropriation not to exceed \$7,500.

**#05-2024**  
Service Fund

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mrs. Busic, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

Mr. Beltz made the motion seconded by Mr. Baillis to approve the Annual Authorizations of the Treasurer:

**#06-2024**  
Annual  
Authorizations  
Treasurer

- A. Advances on tax collections from the county auditor as they are available or the maximum amount available and appropriate these funds.
- B. Pay all bills as they come due, with such payments to be approved by the Board of Education at its next regular meeting.
- C. Making investments within the limits provided in law and regulations.
- D. Pay "in lieu of" payments or mileage for approved student transportation instead of providing bus service, with any approved "in lieu of" situations to be reviewed and approved by the Board of Education at its next regular meeting.
- E. Resolution authorizing reduction in force (see attachment).
- F. Serve as Public Records Officer and attend Public Records training on behalf of the Board of Education members.

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mrs. Busic, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

Mrs. Avery made the motion seconded by Mr. Stuart to approve the Annual Authorizations of the Superintendent:

**#07-2024**  
Annual  
Authorizations  
Superintendent

- A. Attendance at professional meetings within the limits of the amount approved in the annual appropriations resolution.
- B. Travel for the purpose of conducting school district business and to attend professional meetings and to be reimbursed for all appropriate and reasonable expenses within the approved appropriations.
- C. Employ personnel as needed subject to confirmation by the Board of Education at its first regular meeting after the temporary employee's criminal records check is received and the temporary employee is confirmed employable.
- D. File applications for federal and state or other available grants.

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mrs. Busic, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

## TAX BUDGET MEETING

**#08-2024**  
Tax Budget

Mr. Beltz made the motion seconded by Mrs. Busic to approve the Tax Budget for the 2024-2025 school year. Public hearing was held.

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mrs. Busic, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

Held on: January 9, 2024

**REGULAR BOARD OF EDUCATION MEETING**

Roll Call: Mr. Stuart, Mrs. Basic, Mr. Baillis, Mrs. Avery and Mr. Beltz were present.

Mrs. Avery made the motion seconded by Mr. Beltz to approve the agenda as presented, including addendum.

**#09-2024**  
Agenda

**VOTE:** Ayes: Mr. Stuart, Mr. Beltz, Mr. Baillis, Mrs. Avery and Mrs. Basic.

The motion carried with 5-0 vote.

Mrs. Avery made the motion, seconded by Mr. Beltz, to approve the Minutes for both the November 21, 2023 regular board meeting and the December 6, 2023 special meeting, as presented, including the addendum.

**#10-2024**  
Minutes

**VOTE:** Ayes: Mr. Stuart, Mr. Beltz, Mr. Baillis, Mrs. Avery and Mrs. Basic.

The motion carried with 5-0 vote.

**Public Participation – None**

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The presiding officer may prohibit public comments that are frivolous, repetitive and/or harassing.

**Presentation of significant accomplishments & activities**

Mr. Ritchie recognized the Board Members for their dedication and service as part of the Board Member Appreciation Month.

Principal Reports

Mrs. Avery made the motion seconded by Mr. Beltz to approve the Consent Agenda of the Treasurer as follows:

**#11-2024**  
Consent  
Agenda of  
Treasurer

- A. Approved the November and December Financial Reports. (See Doc Book.)
- B. Approved establishing the standard gas mileage reimbursement costs at .67 cents a mile, beginning January 1, 2024 as set by the Internal Revenue Service.
- C. Approved the following donations:

|            |  |
|------------|--|
| \$ 1000.00 | Athletics Donation from Rutherford   |
| \$ 1100.00 | Softball Donation from the following companies: (Laria Chevrolet, Rittman Automotive LLC, Wayne Savings, Auble Funeral Home and Wadsworth Galaxy Restaurant) |

- D. Approved the OSBA Annual Membership Dues for the 2024 calendar year.
- E. Approved the OSBA Legal Assistance Fund Consultant Service for the 2024 calendar year.
- F. Approved the contract between Dalton Local School District and Rittman Exempted Village Schools for the purpose of Transportation Services effective November 27, 2023.
- G. Approved the Consulting Agreement between Shaffer Heating and Cooling, Inc and the Rittman Exempted Village School District beginning January 1, 2024 through December 21, 2024.

Held on: January 9, 2024

**VOTE:** Ayes: Mr. Stuart, Mr. Beltz, Mrs. Busic, Mr. Baillis and Mrs. Avery.  
The motion carried with 5-0 vote.

Mr. Baillis made the motion, seconded by Mr. Beltz to approve the Consent Agenda of the Superintendent as follows:

**#12-2024**  
Consent  
Agenda of  
Superintendent

- A. Approved stipend (\$100) to Kristi Juchnowski as Wayne County Spelling Bee Advisor for the 2023-2024 school year.
- B. Approved payment to the following (Classified/Certified) staff for two hours of CPR/AED training as approved by the principal at the hourly Tutor rate of \$21.58.

**Classified**  
 Kristi Trogdon  
 Danielle Posten  
 Robin Steiner  
 Lydia Hatton  
 Deanna Brown

**Certified**  
 Jessica Lent  
 Travis Baiera  
 Kristi Juchnowski  
 Katie John  
 Julie Humes  
 Amanda Crawford  
 Kersten Swartz

- C. Approved the letters of resignation for the purpose of retirement from:
  - Anita Pope, Certified effective May 31, 2024.
  - Kathy Johnson, Certified effective May 31, 2024
- D. Approved a job transfer for Rachel Smith, Classified Aide to a four-day week at 6.25 hours per day, effective December 18, 2023.
- E. Approved the employment of the following Classified, pending proper certification for the 2023-2024 school year.
  - Jennifer White, Aide, effective December 18, 2023
  - Robert Davis, Bus Driver, effective January 9, 2024
- F. Approved Deborah Harris, Classified Substitute for the 2023-2024 pending proper certification.

Held on: January 9, 2024

G. Approved the following Supplemental positions during the 2023-2024 school year:

|                 |                                   |
|-----------------|-----------------------------------|
| Chad Milosevich | Varsity Assistant Baseball Coach  |
| Jenna Frame     | Varsity Head Softball Coach       |
| Matthew Snyder  | Varsity Head Boys Track Coach     |
| Matthew Snyder  | Varsity Head Girls Track Coach    |
| Joshua Denby    | JV Varsity Baseball Coach - 50/50 |
| Jackson Yontz   | JV Varsity Baseball Coach - 50/50 |

H. Approved employment of following Volunteers as for the 2023-2024 school year.

|                 |           |
|-----------------|-----------|
| Stephen Ruffner | Wrestling |
| Jai Dakosi, Jr. | Wrestling |
| Barbara Wyant   | Wrestling |

I. Approved the Course Offerings Handbook for 2024-2025 (see Doc Book).

J. Approved the adoption of the following resolutions:

The National Association for Music Education and the Ohio Music Education Association has designated March 2024 as Music in Our Schools Month, focusing on the theme *"I See Music Education"*.

Also, Youth Art Month, sponsored by the Ohio Art Education Association. The 2024 Youth Art Month theme is *"Dream in Art"*.

K. Approved the Memorandum of Understanding for College Credit Plus between Kent State University and Rittman Exempted Village School District (AY2024-2025).

**VOTE:** Ayes: Mr. Stuart, Mr. Beltz, Mrs. Busic, Mr. Baillis and Mrs. Avery.  
The motion carried with 5-0 vote.

Discussion Items - None at this time.

Career Center Update - Meetings will be held one hour earlier.

Rittman Recreation Center - None at this time.

Legislative Liaison Updates -Legislative update will be coming soon.

Mrs. Avery made the motion seconded by Mr. Baillis to adjourn until the next regular scheduled meeting on February 21, 2023 to be held in the new RELC Preschool classroom

**#13-2024**  
Adjourn

**VOTE:** Ayes: Mr. Stuart, Mr. Beltz, Mrs. Busic, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer