

# RECORD OF PROCEEDINGS

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Minutes of

Rittman Board of Education

Meeting

Held on: January 8, 2019

The Rittman Board of Education met January 8, 2019, in the Professional Development (#117) of Heritage Hall. Mr. Stuart called the meeting to order at 7:00 p.m. Mr. Stuart, Mrs. Avery, Mr. Plahuta, Mr. Baillis and Mr. Beltz were present.

Public Participation - None at this time.

## ORGANIZATIONAL MEETING

Mr. Plahuta nominated Mr. Stuart for President of the Board of Education for 2019. Mr. Plahuta made the motion seconded by Mrs. Avery.

#01-2019  
President

**VOTE: Ayes:** Mrs. Avery, Mr. Plahuta, Mr. Beltz and Mr. Baillis while Mr. Stuart abstained. The motion carried with 4 ayes - 0 - 1 abstention.

Mr. Stuart completed the Oath of Office as President of the Board of Education.

Mr. Plahuta nominated Mrs. Avery as Vice President of the Board of Education for 2019. Mr. Plahuta made the motion seconded by Mr. Stuart.

#02-2019  
Vice-President

**VOTE: Ayes:** Mr. Plahuta, Mr. Baillis, Mr. Beltz, and Mr. Stuart while Mrs. Avery abstained. The motion carried with 4 ayes - 0 - 1 abstention.

Mrs. Avery completed the Oath of Office as Vice President of the Board of Education.

Mr. Plahuta was appointed as Legislative Liaison for 2019. Mr. Plahuta will serve as the legislative contact for the Board of Education with OSBA.

Mr. Baillis was appointed as Student Achievement Liaison for 2019. Mr. Baillis will serve as a member of OSBA's Student Achievement Initiative.

Mr. Stuart was appointed as Career Liaison for 2019. Mr. Stuart will serve as the contact for the Rittman Board, three year term.

Mrs. Avery was appointed as Rittman Recreation Liaison for 2019. Mrs. Avery will serve as the Rittman Board contact on the Rittman Recreation Center Board.

Mr. Stuart was appointed as Rittman Small School District Advisory Network Liaison for 2019 with Mr. Beltz appointed as alternate. Mr. Stuart will serve as a member of OSBA's Small School Advisory Network for the Board of Education with OSBA.

## Established regular monthly meetings for 2019:

Mrs. Avery made the motion seconded by Mr. Beltz to hold the monthly meetings for 2019 on the third Tuesday of each month in the Rittman Board Office, Heritage Hall, 100 Saurer Street, at 7:00 p.m. With the exception of June, July and August meetings which will be held at 7:00 a.m.

#03-2019  
Established  
Meetings 2019

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mr. Plahuta, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

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Mr. Plahuta made the motion seconded by Mr. Stuart for the Board of Education to authorize and establish at its organizational meeting a service fund. This fund pays for board training, travel, non-Rittman board meetings and other obligations. This must be done at this time even though the accounts (001-2310-431 and 434) are established and appropriated in the annual appropriations resolution. We recommend that the Board of Education establish a service fund as provided in O.R.C. 3315.15 with the maximum appropriation not to exceed \$7,500.

**#04-2019**  
Service Fund

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mr. Plahuta, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

Mrs. Avery made the motion seconded by Mr. Beltz to approve the Annual Authorizations of the Treasurer:

**#05-2019**  
Annual  
Authorizations  
Treasurer

- A. Advances on tax collections from the county auditor as they are available or the maximum amount available and appropriate these funds.
- B. Pay all bills as they come due, with such payments to be approved by the Board of Education at its next regular meeting.
- C. Making investments within the limits provided in law and regulations.
- D. Pay "in lieu of" payments or mileage for approved student transportation instead of providing bus service, with any approved "in lieu of" situations to be reviewed and approved by the Board of Education at its next regular meeting.
- E. Resolution authorizing reduction in force (see attachment).

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mr. Plahuta, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

Mr. Stuart made the motion seconded by Mrs. Avery to approve the Annual Authorizations of the Superintendent:

**#06-2019**  
Annual  
Authorizations  
Superintendent

- A. Attendance at professional meetings within the limits of the amount approved in the annual appropriations resolution.
- B. Travel for the purpose of conducting school district business and to attend professional meetings and to be reimbursed for all appropriate and reasonable expenses within the approved appropriations.
- C. Employ personnel as needed subject to confirmation by the Board of Education at its first regular meeting after the temporary employee's criminal records check is received and the temporary employee is confirmed employable.
- D. File applications for federal and state or other available grants.

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mr. Plahuta, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

**TAX BUDGET MEETING**

Mrs. Avery made the motion seconded by Mr. Beltz to approve the Tax Budget for the 2019-2020 school year. Public hearing was held.

**#07-2019**  
Tax Budget

**VOTE: Ayes:** Mr. Stuart, Mr. Beltz, Mr. Plahuta, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

Held on: January 8, 2019

**REGULAR BOARD OF EDUCATION MEETING**

Mrs. Avery made the motion seconded by Mr. Beltz to approve the Minutes from the November 20, 2018 regular board meeting.

**VOTE:** Ayes: Mr. Stuart, Mr. Beltz, Mr. Plahuta, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

**#08-2019**  
Minutes

Hearing of public committees, delegations and individuals. - Mr. Ritchie recognized the Board Members for their dedication and service as part of the Board Member Appreciation Month.

Mrs. Avery made the motion seconded by Mr. Baillis to approve the Consent Agenda of the Treasurer as follows:

- A. Approved the November and December Financial Reports. (See attachments)
- B. Approved establishing the standard gas mileage reimbursement costs at .58 cents a mile, beginning January 1, 2019 as set by the Internal Revenue Service.
- C. Approved participation in the OSBA Small School District Advisory Network for the calendar year ending December 31, 2019. OSBA requires appointment of two members of the board of education, one designated as a delegate and the second as an alternate.
- D. Approved the following donations:
 

\$2650.00	Anonymous	Community Christmas Baskets
\$1000.00	Anonymous	Student Clothing Closets
\$ 30.00	Anonymous	Drama
\$ 217.20	Mullinex	General Athletic Fund
\$ 1000.00	Sheets	General Athletic Fund
- E. Approved the authorization for the Treasurer to accept bids for the purchase of one handicap school bus.

**#09-2019**  
Consent  
Agenda of  
Treasurer

Mr. Beltz made the motion, seconded by Mrs. Avery to approve the Consent Agenda of the Superintendent as follows:

- A. Approved the 2019-2020 calendar.
- B. Approved the adoption of the following resolutions:
 

The National Association for Music Education and the Ohio Music Education Association has designated March 2019 as Music in Our Schools Month, focusing on the theme *"All Music All People"*.

Also Youth Art Month, sponsored by the Ohio Art Education Association. The 2019 Youth Art Month theme is *"Your Art Your Story"*.
- C. Approved the OSBA Annual Membership Dues for the 2019 calendar year.

**#10-2019**  
Consent  
Agenda of  
Superintendent

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- D. Approved the OSBS Legal Assistance Fund Consultant Service for the 2019 calendar year.
- E. Approved the letter of resignation from Rhonda McGarry, effective December 10, 2018.
- F. Approved the employment of the following Classified Staff:
 

Beverly Gable	Secretary, Step 0, effective December 3, 2018
Daniel Hoover	Bus Aide, Step 0, effective December 17, 2018
Katelan Stone	Aide, Step 0, effective January 3, 2019

G. Approved the employment of the following Classified Substitutes:

Donald Johnson  
Sarah Stefanica

**VOTE:** Ayes: Mr. Stuart, Mr. Beltz, Mr. Plahuta, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

Career Center Updates: None at this time

Rittman Recreation Center Update: None at this time.

Legislative Liaison Update: None at this time.

Mr. Plahuta made the motion seconded by Mr. Beltz to adjourn until the next regular scheduled meeting on February 19, 2019.

**#11-2019**  
**Adjourn**

**VOTE:** Ayes: Mr. Stuart, Mr. Beltz, Mr. Plahuta, Mr. Baillis, and Mrs. Avery  
The motion carried with a 5-0 vote.

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Board President

\_\_\_\_\_  
Treasurer