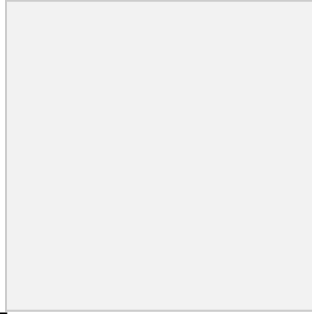


Circulation Policy



CIRCULATION POLICY:

- **Books:** May be checked out for a period of two weeks. All are renewable if not in demand
- **Encyclopedias, Magazines, and other Reference materials:** These items are not available for circulation. They may be used only while in the library.
- **Special Loans:** Special circumstances may arise that allow a Reference material to be checked out overnight. Please see the librarian for further information regarding this.
- **Overdue Books:** You may not check out another book until the overdue book is returned
- **Lost or Damaged Books:** Please contact the librarian.