

AGENDA
Board of Education Organizational Meeting
Board of Education Budget Hearing
Board of Education Regular Meeting
Professional Development Room #117, Heritage Hall
January 9, 2024 at 5:30 p.m.

1. Oath of Office for Newly Elected Members (Lona Renee Basic and Doug Stuart)
2. Call to Order
 - A. Pledge of Allegiance
 - B. Roll Call

ORGANIZATIONAL MEETING

3. Officer Election - President
 - A. Open nominations for Presidency
 - B. Seconds are acceptable but not necessary
 - C. Motion to close nominations
 - D. Call the roll to elect nominee
 - a. Based on order of nomination; must have 3 of 5 votes to be elected.
 - b. Installation of President
4. Officer Election - Vice President
 - A. Open nominations for Vice-Presidency
 - B. Seconds are acceptable but not necessary
 - C. Motion to close nominations
 - D. Call the roll to elect nominee
 - a. Based on order of nomination; must have 3 of 5 votes to be elected.
 - b. Installation of Vice President
5. Appointments
 - A. Legislative Liaison -Serves as the legislative contact for the Board of Education with OSBA. See job description.
 - B. Student Achievement Liaison - Serves as member of OSBA's Student Achievement Initiative. The appointment is for the 2024 calendar year. See job description.
 - C. Rittman Recreation Center - Serves as the contact for the Board of Education for the 2024 calendar year.
 - D. Career Center Liaison - Serves as the Career Center contact for the Board of Education, three-year term. See job description.
 - E. Appoint Board representative to Small School District Advisory Network with OSBA.
 - F. Approve the resolution for travel related official duties while serving OSBA to President for the 2024 calendar year.
6. Establish date, time and place of regular monthly meetings to the second Wednesday of each month at 5:30 p.m. (See attachment.)
7. Service Fund: The Board of Education each year by resolution must authorize and establish at its organizational meeting a service fund. This fund pays for board training, travel, non-Rittman board meetings and other obligations. This must be done at this time even though the accounts (001-2310-431 and 434) are established and appropriated in the annual appropriations resolution. We recommend

that the Board of Education establish a service fund as provided in O.R.C. 3315.15 with the maximum appropriation not to exceed \$7,500.

8. Annual Authorizations /Treasurer

- A. We recommend the Board of Education authorize the Treasurer to be able to request advances on tax collections from the county auditor as they are available or the maximum amount available and appropriate these funds.
- B. We recommend the Board of Education authorize the Treasurer to pay all bills as they come due, with such payments to be approved by the Board of Education at its next regular meeting.
- C. We recommend the Board of Education authorize the Treasurer to make investments within the limits provided in law and regulations.
- D. We recommend the Board of Education authorize the Superintendent and the Treasurer to pay "in lieu of" payments or mileage for approved student transportation instead of providing bus service, with any approved "in lieu of" situations to be reviewed and approved by the Board of Education at its next regular meeting.
- E. We recommend the Board approve the resolution authorizing reduction in force (see attachment).
- F. We recommend the Board approve the Treasurer to serve as the Public Records Officer and attend Public Records training on behalf of the Board of Education members.

9. Annual Authorizations / Superintendent

- A. We recommend the Board of Education authorize the Superintendent to approve attendance at professional meetings within the limits of the amount approved in the annual appropriations resolution.
- B. We recommend the Board of Education authorize the Superintendent and the Treasurer to travel for the purpose of conducting school district business and to attend professional meetings and to be reimbursed for all appropriate and reasonable expenses within the approved appropriations.
- C. We recommend the Board of Education authorize the Superintendent to employ personnel as needed subject to confirmation by the Board of Education at its first regular meeting after the temporary employee's criminal records check is received and the temporary employee is confirmed employable.
- D. We recommend the Board of Education authorizes the Superintendent and Treasurer to file applications for federal and state or other available grants.

BUDGET HEARING

- 1. Presentation of Tax Budget for School Year 2024-2025.
- 2. Public Comments on the Budget.
- 3. Motion to Adopt the Tax Budget for School Year 2024-2025.

REGULAR BOARD OF EDUCATION MEETING

January 09, 2024

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Motion to approved agenda as presented.
3. Approval of the Minutes from the November 15, 2023 Regular Board Meeting and December 6, 2023 Special Meeting.

4. Public Participation

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The presiding officer may prohibit public comments that are frivolous, repetitive and/or harassing.

5. Presentation of significant accomplishments and activities:

School Board Recognition Month

6. Principal's Reports
7. Approval of District Nutrition Standards
8. Final Reading 2024-2025 School Year Calendar
9. Consent Agenda for the Treasurer:

A. Approve the November & December Financial Reports. (See attachments)

B. Approve establishing the standard gas mileage reimbursement costs at .67 cents a mile, beginning January 1, 2024 as set by the Internal Revenue Service.

C. Approve the following donations:

\$ 1000.00 Athletics Donation from Rutherford
\$ 1100.00 Softball Donation from the following companies

- Laria Chevrolet
- Rittman Automotive LLC
- Wayne Savings
- Auble Funeral Home
- Wadsworth Galaxy Restaurant

D. Approve the OSBA Annual Membership Dues for the 2024 calendar year.

E. Approve the OSBA Legal Assistance Fund Consultant Service for the 2024 calendar year.

F. Approve the contract between Dalton Local School District and Rittman Exempted Village Schools for the purpose of Transportation Services effective November 27, 2023.

G. Approve the Consulting Agreement between Shaffer Heating and Cooling, Inc and the Rittman Exempted Village School District beginning January 1, 2024 through December 21, 2024.

10. Consent Agenda for the Superintendent:

- A. Approve stipend (\$100) to Kristi Juchnowski as Wayne County Spelling Bee Advisor for the 2023-2024 school year.
- B. Approve payment to the following (Classified/Certified) staff for two hours of CPR/AED training as approved by the Principal at the hourly Tutor rate of \$21.58.

Classified

Kristi Trogdon
Danielle Posten
Robin Steiner
Lydia Hatton
Deanna Brown

Certified

Jessica Lent
Travis Baiera
Kristi Juchnowski
Katie John
Julie Humes
Amanda Crawford
Kersten Swartz

- C. Approve the letter of resignation from Anita Pope, Certified effective May 31, 2024.
- D. Approve a job transfer for Rachel Smith, Classified Aide to a four-day week at 6.25 hours per day, effective December 18, 2023.
- E. Approve the employment of Jennifer White, Classified Aide effective December 18, 2023 pending proper certification for the 2023-2024 school year.
- F. Approve Deborah Harris, Classified Substitute for the 2023-2024 pending proper certification.
- G. Approve the following for Supplemental positions during the 2023-2024 school year:

Chad Milosevich	Varsity Assistant Baseball Coach
Jenna Frame	Varsity Head Softball Coach
Matthew Snyder	Varsity Head Boys Track Coach
Matthew Snyder	Varsity Head Girls Track Coach

- H. Approve the employment of Stephen Ruffner as Volunteer for the Wrestling Program during the 2023-2024 school year.
- I. Approve the Course Offerings Handbook for 2024-2025 (see attached).

11. Discussion Items:

12. Career Center, Rittman Recreation Center & Legislative Liaison Updates.

13. Adjournment: The next regularly scheduled meeting TBA.

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